



Darul Uloom

Seattle

**DARUL ULOOM SEATTLE
PARENT–STUDENT HANDBOOK**

DarulUloomSeattle.com

Vision

To produce a generation of talented Ulama (Scholars of sacred knowledge), who understand the Islamic way of life from the most authentic sources, and in accordance with Islam's own intellectual heritage.

Furthermore, to cultivate exemplary representatives of Islam who will contribute to the social, economic, and intellectual development of all communities, thus enriching the societies they live in.

Alim/Alimah Program

This program provides intensive training in various Islamic teachings, including Arabic Grammar, Literature, Tafsir, Hadith, Islamic Law and Islamic History. The course is designed to create Ulama (Islamic scholars) who have thoroughly imbued the teachings of Islam in both knowledge and application.

Syllabus:

The Islamic syllabus and curriculum of the Darul Uloom is based on the traditional Islamic course known as Dars Nizami. During the 6th century AH, the Dars Nizami formalized and systemized the method of acquiring knowledge in the Middle East. Since then, it has undergone numerous stages of development.

The Dars Nizami is based on a thorough, broad and balanced syllabus, designed to inculcate within the students a wide range of knowledge, skills, and practical experiences. It concentrates on the academic and educational development of the student, as well as placing great emphasis on the student's moral, social and character enhancement. Integrated within the course are regular assessments and examinations, which the student must pass before progressing onto the next stage. On successful completion of the final year of the course, known as Dawra Hadith (Kamil), the student will gain ijaza – an authorization, certification and recognition that he/she has become an Alim/Alimah of Islamic knowledge. The certificate of Dawra Hadith (Kamil) is honored by famous Islamic universities such as Al-Azhar University, Egypt.

Admission Process

At the time of admission, students must be at least 10 years of age and committed to adhering to the Quraan and Sunnah. Interested parents are required to fill out the appropriate registration forms.

Class location and contact information

Darul Uloom Facility: 4078 148th Avenue NE, Redmond, WA 98052

In the case of an emergency or simply to discuss progress, please call Muallima B. Hassan at (425) 736 – 7217

Any class cancellations due to bad weather or other emergency reasons will be informed via parent groups

Darul Uloom contact person for parents: [Ataullah at ataullhbaig@gmail.com](mailto:Ataullah.at.ataullhbaig@gmail.com); Cell # 425.213.0483

Registration and Fees: Darul Uloom Treasurer Br. Fahim Sidiqqi at 203-273-4620

Attendance:

Attendance is mandatory. Darul Uloom's attendance policy applies to all students. Being present at the Darul Uloom every day provides the best opportunity for students to achieve and for teachers to help them succeed. Students who are absent or come late miss important instructions in their subjects and many times are unable to assimilate the concepts they have missed. As a result, they can fall behind. Students are expected to make up missed work if they are absent.

Yearly academic calendar will be e-mailed to all the parents

Our attendance policy at Darul Uloom will be enforced as follows:

1. After three unexcused absences or late arrivals, a meeting will be scheduled with the parents to address the issue.
2. Unexcused absences and tardiness will be marked on the report card stating the exact number of absences and days the student was tardy.

Class Timings

8:00 AM – 1:30 PM Monday to Thursday.

Students can be dropped off 10 min prior to class and should be picked up within 10 min after class ends. Please arrive on time, ready to start work. No tardiness!

Dress code and other rules

- ✓ The dress code must be based on the teachings of the Quran and Sunnah. Students must follow the dress code mentioned below.
- ✓ Simple, dark-colored abayas with long and wide hijabs and niqab for the older students
- ✓ Low-heeled shoes
- ✓ No make-up
- ✓ No fancy jewelry
- ✓ All baligh students should wear abayas and hijabs even outside school hours.
- ✓ Cell phones and gadgets are not permitted during school hours
- ✓ Students are expected to refrain from watching television and movies.
- ✓ Internet usage should be limited and according to Islamic laws.
- ✓ Any contact with non-mahrams should be terminated.

Food and Snack

Students are required to bring their own snack and drink. Nutritious nourishment is important for students.

Health

Medication cannot be administered to any student that needs it unless a health plan is submitted in writing and a medication authorization form is filled by both the parent and health care practitioner. Medication must be brought to school in the original pharmacy container with the printed date, dosage instructions, physician and patient's name.

Classroom Management

At Darul Uloom we believe in positive approaches to discipline and use praise and recognition to reinforce good behaviour. We expect that each student and adult at Darul Uloom will follow our school rules in addition to the Islamic Code of Conduct:

- ✓ Be responsible.
- ✓ Be respectful.
- ✓ Be safe.
- ✓ Be kind.

Nonetheless, failure to follow school procedures and rules may result in the following disciplinary steps, listed in order of application:

- Student will be counselled by the teacher.
- Student will be given a warning.
- Student will lose privileges or receive detention.
- Student will be sent to the office to be counselled by the Principal.
- Parents will be contacted.
- Student will be suspended (for a day or period of days).
- Student will be expelled.

Feedback

Feedback forms are available from the teacher. Parents are requested to use the form to provide feedback.

We at Darul Uloom strongly believe that for our instruction to be effective, it must be complemented and reinforced in every student's home life. To this end, the school expects parents/guardians to:

Practice and reinforce the Islamic values and ethos of the school at home with their children.

Go over the school rules and good akhlaq (character) policy with their children to signal both their support and commitment to developing and maintaining good behaviour within the school

Monitor the student's work schedules to help them complete tasks on time.

Be prompt in their payment of all school fees.

Follow the appropriate school procedures if they wish to raise any issues or concerns with members of the staff.

Be respectful and courteous to staff, other parents, and pupils at all times.

Student Awards & Evaluations

Students will sit in 2 exams this year:

- Mid Year
- Final Year

The evaluation will be based on:

- Academic excellence
- Akhlaq & Adab
- Daily Aamaals

- Students will be appreciated in specific for:
- Dress code
- Akhlaq
- Adab, Implementing Sunnah
- Extra curricular efforts
- Attendance. Etc

Parents are requested to work together to arrange carpooling/transportation arrangements
Darul Uloom will organize a "Darul Uloom Potluck" once every two months

There will be an annual Jalsa (graduation) or party at the end of the academic year.

Get Involved!

- Darul Uloom has been supported by PTA over the years. Please contact Sr. Nancy to see how you can support the darul uloom. We are always on the lookout for talent that mothers can share with the students.

Etiquette Enrichment

The Sacred Knowledge is the legacy of the Prophets (Peace be upon them). The Scholars are the heirs of the Prophets (Peace be upon them). When a person acquires religious knowledge, they become a recipient of a share of that inheritance. This is why seeking Islamic Knowledge is one of the greatest and most noble acts of worship a person can engage them self in.

A student should, therefore, adorn them self with honorable conduct and display the best behavior. Mentioned below are etiquettes that students are expected to abide by:

Etiquettes Regarding the Student's Relationship with Their Lord:

The student should be sincere to Allah in their intentions for seeking knowledge. They should not seek Islamic Knowledge for fame or status.

The student should not transgress the limits set by Allah.

The more a person grows in knowledge, the more humble they becomes before their Lord. Mâlik bin Dînâr said: "Whoever does not acquire knowledge that restrains his conduct, then the knowledge he has acquired is of no benefit to him."

A student of religious knowledge should feel strongly about the teachings of their faith. They should feel enough concern to enjoin what is right and forbid what is wrong. The Prophet (Peace be upon him) said: "Religion is sincerity." We asked: "To whom, O Messenger of Allah?" He said: "To Allah, His Book, His Messenger, and the leaders of the Muslims and to the common Muslim." [Sahîh Muslim (82)]

The student should accept what Allah has revealed in the Qur'an regarding religious rulings and teachings. They should not give their personal opinions and preferences over the clear dictates of the Qur'ân and Sunnah. Allah says: "O you who believe! Put not yourselves forward before

Allah and His Messenger; but fear Allah: for Allah is He Who hears and knows all things.[Hujurât:

The student should look after their time as Allah Ta'ala says, "By time! Surely, the human being is at loss. Except for those who have faith and do righteous deeds and exhort one another to truth and exhort one another to patience." [Al-Asr].

Etiquettes Regarding the Students' Attitude towards the Scholars:

The student should show respect to the scholars, and they should beseech Allah's mercy and forgiveness upon them in their prayers.

The student should focus on the scholars' strengths and overlook their shortcomings.

The student should always assume the best regarding the scholars. They should never disparage any of them on account of an opinion that they might have held. They should assume that the scholar approved of that opinion because they believed it to be right and believed it to be what is pleasing to their Lord. A scholar who exercises their judgment and is correct receives a double reward. A scholar who exercises their judgment and made a mistake receives a single reward from his Lord.

Etiquettes Regarding the Students' Relationship with Their Teachers:

The student should behave humbly in their teachers' presence and should show respect to their teachers. Rasulallah (Sallallahu Alayhi Wasallam) said: "Whoever fails to show honor to our elders, mercy to our children, and due respect to our scholars is not one of us." [Musnad Ahmad]

A student should remain under their teachers' guidance in order to benefit from their conduct and their daily actions. They should seek to emulate their good manners and behaviors. They should avoid behaving contrary to their teachers' example. Rasulallah (Sallallahu Alayhi Wasallam) said: "Whoever emulates a people is from among them." [Sunan Abî Dâwûd]

The student should sit in the presence of their teachers attentively. They should not let their mind wander.

The student should patiently bear any and all displays of sternness from the teacher.

The student should be considerate and polite in raising questions towards their teachers'. Indeed, one of the best approaches to seeking knowledge is to ask questions in the right way. If the teacher remains silent, the student should not press him/her to answer. Ibn `Abbâs was once asked: "How did you acquire this knowledge that you have?" He replied: "With a questioning tongue and a discerning heart."

The student should be attentive, even when the topic is one that they are already well versed in. This is one of the best manners a student of knowledge can display. `Atâ' bin Rabâh said: "If I hear a youngster relate a hadîth, I listen as if I have no knowledge of it at all." He also said: "I will hear a youngster relate a hadîth and listen to him as if I had never heard the hadîth before, even though the truth is I heard it before he was born."

Etiquettes Regarding the Students' Relationship with Their Classmates:

A student of religious knowledge should show humility when they are among their classmates. They should not behave in an arrogant manner. They should never set themselves above them. If they have a stronger memory or a quicker grasp of things, they should realize that it is Allah's blessing upon them and they should express gratitude.

A student should work with their classmates in improving their knowledge together. They should benefit them with whatever they may have learned, and should not be too proud to learn from them as well.

The student should desire for their peers the same success that they desire for themselves. They should encourage and help their classmates as much as they can.

A student should not joke around too much with their classmates. They should not mock, backbite or envy them. Rasulullah (Sallallahu Alayhi Wasallam) said, "A true Muslim is he who keeps others safe from his tongue and hands." [Sahih Al-Bukhari] They should avoid holding any grudges as Rasulullah (Sallallahu Alayhi Wasallam) said, "It is not lawful for a Muslim not to speak to his brother/sister for more than three days." [Sahih Muslim]

The student should always display the best of manners. Rasulullah (Sallallahu Alayhi Wasallam) has said, "Nothing is weightier on the Scale of Deeds than one's good manners." [Sahih Al-Bukhari] The Prophet of Allah, upon him be peace, was never obscene or coarse. Rather, he used to tell us that the best among us were those with the best manners." [Sahih Al-Bukhari]

Etiquettes Regarding the Students' Personal Conduct:

A student of religious knowledge should put what they learn into practice.

There is a hadith that tells us that a person will not pass by on the Day of Judgment until he is asked about four things, one of which will be -- his knowledge and how he acted upon it.

Al-Sha`bi said: "We used to aid our memorization of a hadith by acting upon it. We used to aid our learning of hadith with fasting." Wakî bin al-Jarrâh said: "If you want to remember a hadith, then act upon it."

The student should inculcate good conduct in their personality as they learn it from their teachers.

Mâlik said: "My mother used to put my turban on and say: 'Go to Rabîah and learn good manners from him before learning from his knowledge'." `Abd Allah bin al-Mubârak said: "They used to learn good manners before acquiring knowledge." He also said: "It is as if good manners are two-thirds of knowledge."

Abû Zakariyyâ al-Anbarî said: "Having knowledge without good manners is like having a fire without fuel. Having manners without knowledge is like having a body without a soul."

The student should always display modesty in their speech, actions and clothing. 'Every religion has its characteristic, and the characteristic of Islam is modesty.' [Muwatta Al-Malik]

The student should be particular about honesty. "Verily, truthfulness guides to righteousness and

righteousness guides to Paradise..." [Muslim & Bukhari]

The student should be diligent and patient in their studies.

Yahyâ bin Abî Kathîr said: "Knowledge does not come without physical effort."

They should not procrastinate and put off their acquisition of knowledge until they have free time. There is always something to busy one and there will always be an excuse. A student should always aspire to receive more knowledge and not be content with what they already have. Their motto should be the following prayer: "O my Lord! Increase me in knowledge."

The student should approach the task of learning one step at a time. This is a general rule for learning. A student, who seeks to learn everything at once, loses everything.

The student should strive to acquaint himself with as much of the knowledge as they can. They should be acquainted with all fields. A scholar will benefit from a branch of knowledge as soon as their hostility towards it is broken because of their unfamiliarity with it. People are hostile to that which they are ignorant of.

The student must pay the dues that her knowledge requires of him/her. This is for him/her to impart it to others. The Prophet (Sallallahu Alayhi Wasallam) said: "Convey from me if but a single verse." [Sahîh al-Bukhârî (3461)]

Etiquettes Regarding the Students' Books:

- The student should handle all books with utmost love and care.
- The student should not place their books on the floor or chairs.
- The student should, to the best of their ability, handle their books with wudhu.
- The student should place their books in the following order, top to bottom; Qur'an, Hadith, Fiqh, etc.
- The student should not place other items on the books.
- The student should not put their Qur'an in their backpack. The Qur'an should be carried with care in a separate bag in their hands.
- The student should not doodle in her kitabs.

Etiquettes Regarding The Earth – Sustainability

- The Earth is our responsibility. Allah The Most High sent us here as vicegerents, care takers of the earth. Please remember to always
 - Turn the lights off,
 - Recycle (bins are clearly marked)
 - Do not leave the water running
 - Do not waste food
 - Value all of our resources

We extol your eagerness and enthusiasm to take this step towards the blessed field of Islamic Studies. We pray that Allah accepts your intentions and makes all the trials in this path easy for you. May Allah Ta'ala in His infinite mercy instill in us the etiquettes of a student and may He grant us beneficial knowledge. Ameen

FREQUENTLY ASKED QUESTIONS (FAQ'S)

What my child will study (what subjects)?

Answer: Your child will study a wide array of subjects with the initial focus being on Arabic. Thereafter, your child will be equipped with the requisite knowledge required to study the essential texts of the Sacred Knowledge such as Tafsir, Hadith, Fiqh, along with the principles of each branch of Sacred Knowledge mentioned above.

Is this the standard 'Alim course?

Throughout the English speaking world (UK, and South Africa for example) with a slight variation in the books. Nonetheless, the subjects are the same and the methodology is the same.

What they will learn throughout the course (high level picture of what is being taught)?

Answer: Please refer the current syllabus and the answer to the first question. Simply put, the student will be proficient in the major branches of the Sacred Knowledge such as Tafsir, Hadith, and Fiqh. They will have an unbroken chain of narration from them self to the Prophet (Sallallahu 'Alayhi Wa Sallam) in these branches of the Sacred Knowledge.

What are pre-requisites to join this course?

Answer: The pre-requisites are that the student should be able to read and write English and Arabic. As for Arabic, they simply need to know how to read the text/script and write. The comprehension aspect will be taught to them.

Can my child do Hifz along with the 'Alim class?

Answer: Darul 'Uloom of Seattle offers two branches, namely the hifz branch and the 'alim course branch. A person can be enrolled in only one branch at one time. If a person wishes to do hifz on the side on their own, that would be their responsibility.

Darul-Uloom Required School Supply List

Quran

1 Standard 1.5 inch binder

1 Pack of 5 Tab dividers for binder

8 black and white Composition Notebooks or other bound journals

Ruler

2 highlighters

Arabic dictionary : Hans Wher dictionary

1 pack Lined Paper

Mechanical pencils

White-out

Assorted colored pens (green, blue, black and purple are okay... no pink or red allowed)

2 Glue sticks

2 Folders

Pencil case

Erasers

1 pack Index cards

A Backpack to hold textbooks and supplies

A small bag for the Quran

ACKNOWLEDGEMENT

Please sign and return to Darul Uloom ASAP.

I, parent of ,, a student in the Alim/Alima course, have received the Darul Uloom 2009/2010 Parent Handbook. I have fully read and understood Darul Uloom's Policies.

Signature (parent):.....

Date:.....

I,, Alim/Alimah student of Darul Uloom of Seattle have received the Darul Uloom Parent-Student Handbook. I have fully understood Darul Uloom's policies and I will, to the best of my ability and with the help of the Almighty Allah, adhere to the rules of Darul Uloom. May Allah Ta'ala grant me the taufeeq (ability) to conform to the actions befitting one who has been given the gift of ilm (Knowledge).

Signature (student):

Date



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